



PINNACLE
CONSULTING GROUP, INC.

March 27, 2014

Office of the State Auditor
Local Government Audit Division
1525 Sherman Street, 7th Floor
Denver, CO 80203

Dear Sir or Madam:

Enclosed please find the originals of the Applications for Exemption from Audit for VDW Metropolitan Districts Nos. 2 - 3, for the year ended December 31, 2013.

Please advise of your acceptance and please do not hesitate to call if you have any questions. I can be reached at (970)669-3611.

Sincerely,

Amanda Castle
Accounting Manager

cc: City of Loveland (per C.R.S. 29-1-606)

APPLICATION FOR EXEMPTION FROM AUDIT - <u>LONG FORM</u> - FOR GOVERNMENTS WITH REVENUE OR EXPENDITURES GREATER THAN \$100,000 BUT NOT MORE THAN \$500,000		
Name of Government: Address:		VDW Metropolitan District No. 2 c/o Pinnacle Consulting Group, Inc. 1627 East 18th Street Loveland, CO 80538 Brendan Campbell, CPA (970)669-3611 brelandc@pinnacleconsultinggroupinc.com (970)669-3612
Contact Person: Telephone: Email: Fax:		
Return to:		Office of the State Auditor Local Government Audit Division 1525 Sherman St., 7th Floor Denver, CO 80203 Fax: 303-866-4062 Email: OSA.LG@state.co.us Call (303) 869-3000 if you need help completing this form.
Section 29-1-604, C.R.S., outlines the provisions for an exemption from audit. Generally, any local government for which neither revenue nor expenditures exceed \$500,000 in any fiscal year may qualify for an exemption.		
If either revenues or expenditures are \$100,000 or greater, but not more than \$500,000, you may use this form. If both revenues and expenditures are less than \$100,000 individually, use the short form application for exemption from audit.		
Please review ALL instructions prior to the completion of this form.		
Instructions: (See "Instructions" tab for additional information) 1. Prepare this form completely and accurately. Please note that there are 11 parts to this form and all questions must be answered for the application to be considered complete. a. Please use whole dollars. Do not include any cents. Please round consistently to ensure that the financial information balances between schedules. 2. File this form with the Office of the State Auditor within 3 months after the end of the fiscal year. For years ended December 31, the form must be received by the Office of the State Auditor by March 31. 3. The form must be completed by an independent accountant (separate from the entity) with knowledge of governmental accounting. 4. The application must be personally reviewed and approved by a majority of the governing body as evidenced by one of the following methods: a. Resolution of the governing body - application may be emailed, faxed, or mailed. b. Original signatures - application must be mailed. Email or fax will NOT be accepted. 5. The preparer must sign the application that is submitted in order for it to be accepted. 6. Additional information may be attached to the exemption at the preparer's discretion.		
CERTIFICATION OF PREPARER		
I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. Independent means someone who is separate from the entity.		
Name:	Brendan Campbell, CPA	
Title:	District Accountant	
Firm Name (if applicable):	Pinnacle Consulting Group, Inc.	
Address:	1627 East 18th Street	
Telephone Number:	(970)669-3611	
Date Prepared:	2/18/2014	
Preparer Signature (Required): The application will be rejected if not signed by the preparer.		
Relationship to entity:		Accountant
The Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$500,000. Independent means someone who is separate from the entity. Please describe above what your relationship is with the entity.		

PART 1 - Financial Statements - Balance Sheet

		Governmental Funds		Proprietary/Fiduciary Funds		Totals
Ln #	Description	General Fund*	Fund*	Fund*	Fund*	
1-1	Assets					
1-2	Cash & Cash Equivalents	\$ -	\$ -	\$ -	\$ -	
1-3	Investments	\$ -	\$ -	\$ -	\$ -	
1-4	Receivables	\$ -	\$ -	\$ -	\$ -	
1-5	Due from Other Entities or Funds	\$ 1,713	\$ -	\$ -	\$ -	
1-6	Other Assets (specify)	\$ -	\$ -	\$ -	\$ -	Total Current Assets
1-7	Property Tax Receivable	\$ 308,375	\$ -	\$ -	\$ -	\$ -
1-8		\$ -	\$ -	\$ -	\$ -	
1-9		\$ -	\$ -	\$ -	\$ -	
1-10		\$ -	\$ -	\$ -	\$ -	
1-11		\$ -	\$ -	\$ -	\$ -	
1-12		\$ -	\$ -	\$ -	\$ -	
1-13	Total Assets (add lines 1-2 through 1-12)	\$ 310,088	\$ -	\$ -	\$ -	\$ 310,088
1-14	Total Deferred Outflows of Resources	\$ -	\$ -	\$ -	\$ -	
1-15	Total Assets and Deferred Outflows	\$ 310,088	\$ -	\$ -	\$ -	
	Liabilities and Fund Balance					
	Liabilities					
1-16	Accounts Payable	\$ -	\$ -	\$ -	\$ -	
1-17	Accrued Payroll and Related Liabilities	\$ -	\$ -	\$ -	\$ -	
1-18	Accrued Interest Payable	\$ -	\$ -	\$ -	\$ -	
1-19	Due to Other Entities or Funds	\$ 1,713	\$ -	\$ -	\$ -	
1-20	Other Liabilities (specify)	\$ -	\$ -	\$ -	\$ -	Total Current Liab.
1-21	Deferred Property Tax	\$ 308,375	\$ -	\$ -	\$ -	\$ -
1-22		\$ -	\$ -	\$ -	\$ -	
1-23		\$ -	\$ -	\$ -	\$ -	
1-24		\$ -	\$ -	\$ -	\$ -	
1-25		\$ -	\$ -	\$ -	\$ -	
1-26		\$ -	\$ -	\$ -	\$ -	
1-27		\$ -	\$ -	\$ -	\$ -	
1-28		\$ -	\$ -	\$ -	\$ -	
1-29		\$ -	\$ -	\$ -	\$ -	
1-30	Total Liabilities (add lines 1-16 through 1-29)	\$ 310,088	\$ -	\$ -	\$ -	\$ 310,088
1-31	Total Deferred Inflows of Resources	\$ -	\$ -	\$ -	\$ -	
	Fund Balance					
	Nonspendable :					
1-32	Prepaid	\$ -	\$ -	\$ -	\$ -	
1-33	Inventory	\$ -	\$ -	\$ -	\$ -	
	Restricted:					
1-34	(specify)	\$ -	\$ -	\$ -	\$ -	
	Committed:					
1-35	(specify)	\$ -	\$ -	\$ -	\$ -	
	Assigned:					
1-36	(specify)	\$ -	\$ -	\$ -	\$ -	
	Unassigned:					
1-37		\$ -	\$ -	\$ -	\$ -	
1-38	Total Fund Balance (add lines 1-32 through 1-37) This total should be the same as line 3-33.	\$ -	\$ -	\$ -	\$ -	\$ -
1-39	Total Liabilities, Deferred Inflows, and Fund Balance (add lines 1-30, 1-31 and 1-38) This total should be the same as line 1-15	\$ 310,088	\$ -	\$ -	\$ -	\$ -

*Indicate Name of Fund
Note: Attach additional sheets as necessary.

PART 2 - Financial Statements - Operating Statement - Revenues

		Governmental Funds		Proprietary/Fiduciary Funds		Total of All Funds
		General Fund*	Fund*	Fund*	Fund*	
2-1	Revenues and Other Financing Sources					
2-2	Taxes					
2-3	Property	\$ 291,259	-	\$	-	
2-4	Specific Ownership	\$ 21,581	-	\$	-	
2-5	Sales and Use Tax	\$ -	-	\$	-	
2-6	Other (specify)	\$ -	-	\$	-	
2-7		\$ -	-	\$	-	
2-8		\$ -	-	\$	-	
2-9		\$ -	-	\$	-	
2-10	Licenses and Permits	\$ -	-	\$	-	
2-11	Intergovernmental					
2-12	Highway Users Tax Funds (HUTF)	\$ -	-	\$	-	
2-13	Conservation Trust Funds (Lottery)	\$ -	-	\$	-	
2-14	Community Development Block Grant	\$ -	-	\$	-	
2-15	Fire & Police Pension	\$ -	-	\$	-	
2-16	Grants	\$ -	-	\$	-	
2-17	Donations	\$ -	-	\$	-	
2-18	Charges for Sales and Services	\$ -	-	\$	-	
2-19	Rental Income	\$ -	-	\$	-	
2-20	Fines and Forfeits	\$ -	-	\$	-	
2-21	Interest/Investment Income	\$ 60	-	\$	-	
2-22	Tap Fees	\$ -	-	\$	-	
2-23	Developer Advances	\$ -	-	\$	-	
2-24	Other (specify)	\$ -	-	\$	-	
2-25		\$ -	-	\$	-	
2-26	Total Revenues (Add lines 2-3 through 2-25)	\$ 312,900	-	\$	-	
2-27	Other Financing Sources					
2-28	Debt Proceeds	\$ -	-	\$	-	
2-29	Proceeds from Sale of Capital Assets	\$ -	-	\$	-	
2-30	Other (specify)	\$ -	-	\$	-	
2-31	Total Other Financing Sources (Add lines 2-28 through 2-30)	\$ -	-	\$	-	
2-32	Total Revenues and Other Financing Sources (Add lines 2-26 and 2-31)	\$ 312,900	-	\$	-	312,900

Note: If Total Revenues and Other Financing Sources - Total of All Funds (Line 2-32) are greater than \$500,000 - STOP, you may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or

PART 3 - Financial Statements - Operating Statement - Expenditures

		Governmental Funds		Proprietary/Fiduciary Funds		Total of All Funds
		General Fund*	Fund*	Fund*	Fund*	
3-1	Expenditures		Expenditures			
3-2	General Government	\$ 312,900	-	\$ -	\$ -	
3-3	Judicial	\$ -	-	\$ -	\$ -	
3-4	Public Safety	\$ -	-	\$ -	\$ -	
3-5	Law Enforcement	\$ -	-	\$ -	\$ -	
3-6	Fire	\$ -	-	\$ -	\$ -	
3-7	Other (specify)	\$ -	-	\$ -	\$ -	
3-8	Public Works	\$ -	-	\$ -	\$ -	
3-9	Highways & Streets	\$ -	-	\$ -	\$ -	
3-10	Solid Waste	\$ -	-	\$ -	\$ -	
3-11	Other (specify)	\$ -	-	\$ -	\$ -	
3-12	Contributions to Fire & Police Pension Assoc.	\$ -	-	\$ -	\$ -	
3-13	Health	\$ -	-	\$ -	\$ -	
3-14	Culture and Recreation	\$ -	-	\$ -	\$ -	
3-15	Capital Outlay	\$ -	-	\$ -	\$ -	
3-16	Debt Service	\$ -	-	\$ -	\$ -	
3-17	Principal (matches part 4)	\$ -	-	\$ -	\$ -	
3-18	Interest	\$ -	-	\$ -	\$ -	
3-19	Bond Issuance Costs	\$ -	-	\$ -	\$ -	
3-20	Developer Repayments (matches part 4)	\$ -	-	\$ -	\$ -	
3-21	Other (specify)	\$ -	-	\$ -	\$ -	
3-22		\$ -	-	\$ -	\$ -	
3-23	Total Expenditures (Add lines 3-2 through 3-22)	\$ 312,900	-	\$ -	\$ -	312,900
3-24	Net Interfund Transfers In (Out)	\$ -	-	\$ -	\$ -	
3-25	Other (specify):	\$ -	-	\$ -	\$ -	
3-26		\$ -	-	\$ -	\$ -	
3-27		\$ -	-	\$ -	\$ -	
3-28		\$ -	-	\$ -	\$ -	
3-29		\$ -	-	\$ -	\$ -	
3-30	Total Transfers and Other Expenditures (Lines 3-24 plus lines 3-25 through 3-29)	\$ -	-	\$ -	\$ -	
3-31	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures (Line 2-32, less line 3-23, plus lines 3-24 through 3-30)	\$ -	-	\$ -	\$ -	
3-32	Fund Equity, January 1 from December 31 prior year report	\$ -	-	\$ -	\$ -	
3-33	Fund Equity, December 31 (Line 3-31 plus line 3-32) This total should be the same as line 1-39.	\$ -	-	\$ -	\$ -	

Note: If Total Expenditures - Total of All Funds (Line 3-23) are greater than \$500,000 - STOP, you may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact us at (303) 866-3338 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.					Please use this space to provide any explanations or comments:	
	Does the entity have outstanding debt?	Is the debt repayment schedule attached? If no, please explain:	Yes	No		
4-1	Does the entity have outstanding debt?	Is the debt repayment schedule attached? If no, please explain:		X		
4-2	Is the entity current in its debt service payments? If no, please explain:			N/A		
4-3	Please complete the following debt schedule, if applicable: (please only include principal amounts)					
	General obligation bonds	Outstanding at end of prior year	Issued during fiscal year	Retired during fiscal year	Outstanding at fiscal year-end	
	Revenue bonds	\$ -	\$ -	\$ -	\$ -	
	Notes/Loans	\$ -	\$ -	\$ -	\$ -	
	Leases	\$ -	\$ -	\$ -	\$ -	
	Developer Advances	\$ -	\$ -	\$ -	\$ -	
	Other (specify):	\$ -	\$ -	\$ -	\$ -	
	Total:	\$ -	\$ -	\$ -	\$ -	
Please answer the following questions by marking the appropriate boxes.						
4-4	Does the entity have any authorized, but unissued, debt?		X		No	
	If yes: How much?	\$ 11,800,000.00				
	Date the debt was authorized:	2/15/2002				
4-5	Does the entity intend to issue debt within the next calendar year?				X	
	If yes: How much?	\$ -				
Please answer the following questions by marking the appropriate boxes.						
4-6	Does the entity have debt that has been refinanced that it is still responsible for?		Yes		No	
	If yes: What is the amount outstanding?	\$ -				
Please answer the following questions by marking the appropriate boxes.						
4-7	Does the entity have any lease agreements?		Yes		No	
	If yes: What is being leased?				X	
	What is the original date of the lease?					
	Number of years of lease?					
	Is the lease subject to annual appropriation?					
	What are the annual lease payments?	\$ -				

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.			Please use this space to provide any explanations or comments:	
	Amount	Total		
5-1	Checking accounts	\$ -		
5-2	Savings accounts	\$ -		
5-3	Certificates of deposit	\$ -		
	Total Cash Deposits	\$ -		
	Investments (if investment is a mutual fund, please list underlying investments):			
5-4		\$ -		
5-5		\$ -		
5-6		\$ -		
5-7		\$ -		
	Total Investments	\$ -		
	Total Cash and Investments	\$ -		
Please answer the following question by marking in the appropriate box			Yes	No
5-8	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, please explain:			N/A

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.				Yes	No	Please use this space to provide any explanations or comments:																																																			
					X																																																				
6-1	Does the entity have capital assets?																																																								
	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S., ? If no, please explain:																																																								
6-2	Complete the following table for GOVERNMENTAL FUNDS: <table border="1"> <thead> <tr> <th></th> <th>Balance - beginning of the year</th> <th>Additions</th> <th>Deletions</th> <th>Year-End Balance</th> </tr> </thead> <tbody> <tr><td>Land</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Buildings</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Machinery and equipment</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Furniture and fixtures</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Infrastructure</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Construction In Progress (CIP)</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Other (explain):</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Accumulated Depreciation</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Total</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> </tbody> </table>						Balance - beginning of the year	Additions	Deletions	Year-End Balance	Land	\$ -	\$ -	\$ -	\$ -	Buildings	\$ -	\$ -	\$ -	\$ -	Machinery and equipment	\$ -	\$ -	\$ -	\$ -	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -	Infrastructure	\$ -	\$ -	\$ -	\$ -	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -	Other (explain):	\$ -	\$ -	\$ -	\$ -	Accumulated Depreciation	\$ -	\$ -	\$ -	\$ -	Total	\$ -	\$ -	\$ -	\$ -		
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6-3	Complete the following table for PROPRIETARY FUNDS: <table border="1"> <thead> <tr> <th></th> <th>Balance - beginning of the year</th> <th>Additions</th> <th>Deletions</th> <th>Year-End Balance</th> </tr> </thead> <tbody> <tr><td>Land</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Buildings</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Machinery and equipment</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Furniture and fixtures</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Infrastructure</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Construction In Progress (CIP)</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Other (explain):</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Accumulated Depreciation</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> <tr><td>Total</td><td>\$ -</td><td>\$ -</td><td>\$ -</td><td>\$ -</td></tr> </tbody> </table>						Balance - beginning of the year	Additions	Deletions	Year-End Balance	Land	\$ -	\$ -	\$ -	\$ -	Buildings	\$ -	\$ -	\$ -	\$ -	Machinery and equipment	\$ -	\$ -	\$ -	\$ -	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -	Infrastructure	\$ -	\$ -	\$ -	\$ -	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -	Other (explain):	\$ -	\$ -	\$ -	\$ -	Accumulated Depreciation	\$ -	\$ -	\$ -	\$ -	Total	\$ -	\$ -	\$ -	\$ -		
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Total	\$ -	\$ -	\$ -	\$ -																																																					

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No	Please use this space to provide any explanations or comments:	
7-1	Does the entity have an "old hire" firemen's pension plan?		X		
7-2	Does the entity have a volunteer firemen's pension plan?		X		
If yes:	Who administers the plan?				
Indicate the contributions from:					
	Tax (property, SO, sales, etc.):				\$ -
	State contribution amount:				\$ -
	Other (gifts, donations, etc.):				\$ -
	Total:	\$ -			
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$ -			

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No	Please use this space to provide any explanations or comments:
8-1	Did the entity file a 2013 budget with the Department of Local Affairs? If no, please explain:	X		
8-2	Did the entity pass an appropriations resolution? In no, please explain:	X		
If yes:	Please indicate the amount appropriated for each fund for 2013:			
	Fund Name	Budgeted 2013 Expenditures		
	General Fund	\$ 323,711		
		\$ -		
		\$ -		

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box		Yes	No	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	X		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.			

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?		X	
If yes:	Date of formation:			
10-2	Has the entity changed its name in the past or current year?		X	
If Yes:	Please list the NEW name & PRIOR name:			
10-3	Is the entity a metropolitan district?	X		
10-4	Please indicate what services the entity provides: & safety, water facilities, sanitary sewer, storm drainage, parks and recreation, transportation, television relay, m			
10-5	Does the entity have an agreement with another government to provide services?	X		
If yes:	List the name of the other governmental entity and the services provided:			
	All service provided by VDW Metropolitan District No. 1.			
10-6	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]		X	
If yes:	Date Filed:			

Please use this space to provide any additional explanations or comments not previously included:

PART 11 - GOVERNING BODY APPROVAL

Below is the certification and approval of the governing board. By signing the board member is certifying they are a duly elected or appointed officer of the local government. Governing board members may be verified. Also by signing, the board member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$500,000 or less must have an application prepared by a person skilled in governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of all current governing board members below.		A MAJORITY of the governing board members must complete and sign in the column below.	
Board Member 1	Print Board Members Name Kim Perry	I, <u>Kim Perry</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed:  My term Expires: <u>05/2016</u> Date: <u>2-28-14</u>	
Board Member 2	Print Board Members Name Jay Hardy	I, <u>Jay Hardy</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed:  My term Expires: <u>05/2016</u> Date: <u>2-28-14</u>	
Board Member 3	Print Board Members Name Josh Kane	I, <u>Josh Kane</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: <u>05/2014</u> Date: _____	
Board Member 4	Print Board Members Name Tom Hall	I, <u>Tom Hall</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed:  My term Expires: <u>05/2016</u> Date: _____	
Board Member 5	Print Board Members Name Julie Den Herder	I, <u>Julie Den Herder</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: <u>05/2014</u> Date: _____	
Board Member 6	Print Board Members Name	I, _____, attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: _____ Date: _____	
Board Member 7	Print Board Members Name	I, _____, attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: _____ Date: _____	

APPLICATION FOR EXEMPTION FROM AUDIT - LONG FORM - FOR GOVERNMENTS WITH REVENUE OR EXPENDITURES GREATER THAN \$100,000 BUT NOT MORE THAN \$500,000

Name of Government:	VDW Metropolitan District No. 3	For the Fiscal Year
Address:	c/o Pinnacle Consulting Group, Inc. 1627 East 18th Street Loveland, CO 80538	
Contact Person:	Brendan Campbell, CPA	Ended December 31, 2013 or fiscal year ended:
Telephone:	(970)669-3611	
Email:	brendanc@pinnacleconsultinggroupinc.com	
Fax:	(970)669-3612	

Return to: Office of the State Auditor
Local Government Audit Division
1525 Sherman St., 7th Floor
Denver, CO 80203
Fax: 303-866-4062
Email: OSA.LG@state.co.us
Call (303) 869-3000 if you need help completing this form.

Section 29-1-604, C.R.S., outlines the provisions for an exemption from audit. Generally, any local government for which neither revenue nor expenditures exceed \$500,000 in any fiscal year may qualify for an exemption.

If either revenues or expenditures are \$100,000 or greater, but not more than \$500,000, you may use this form. If both revenues and expenditures are less than \$100,000 individually, use the short form application for exemption from audit.

Please review ALL instructions prior to the completion of this form.

- Instructions: (See "Instructions" tab for additional information)
1. Prepare this form completely and accurately. Please note that there are 11 parts to this form and all questions must be answered for the application to be considered complete.
 - a. Please use whole dollars. Do not include any cents. Please round consistently to ensure that the financial information balances between schedules.
 2. File this form with the Office of the State Auditor within 3 months after the end of the fiscal year.
- For years ended December 31, the form must be received by the Office of the State Auditor by March 31.
3. The form must be completed by an independent accountant (separate from the entity) with knowledge of governmental accounting.
 4. The application must be personally reviewed and approved by a majority of the governing body as evidenced by one of the following methods:
 - a. Resolution of the governing body - application may be emailed, faxed, or mailed.
 - b. Original signatures - application must be mailed. Email or fax will NOT be accepted.
 5. The preparer must sign the application that is submitted in order for it to be accepted.
 6. Additional information may be attached to the exemption at the preparer's discretion.

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. Independent means someone who is separate from the entity.

Name:	Brendan Campbell, CPA
Title:	District Accountant
Firm Name (if applicable):	Pinnacle Consulting Group, Inc.
Address:	1627 East 18th Street
Telephone Number:	(970)669-3611
Date Prepared:	2/18/2014

Preparer Signature (Required): The application will be rejected if not signed by the preparer. 

Relationship to entity: **Accountant**

The Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$500,000. Independent means someone who is separate from the entity. Please describe above what your relationship is with the entity.

PART 1 - Financial Statements - Balance Sheet

			Governmental Funds		Proprietary/Fiduciary Funds		Totals
Ln #	Description	General Fund*	Fund*	Description	Fund*	Fund*	
1-1	Assets			Assets			
1-2	Cash & Cash Equivalents	\$ -	\$ -	Cash & Cash Equivalents	\$ -	\$ -	
1-3	Investments	\$ -	\$ -	Investments	\$ -	\$ -	
1-4	Receivables	\$ -	\$ -	Receivables	\$ -	\$ -	
1-5	Due from Other Entities or Funds	\$ 1,501	\$ -	Due from Other Entities or Funds	\$ -	\$ -	
1-6	Other Assets (specify)	\$ -	\$ -	Other Current Assets	\$ -	\$ -	Total Current Assets
1-7	Property Tax Receivable	\$ 258,087	\$ -	Total Current Assets	\$ -	\$ -	\$ -
1-8		\$ -	\$ -	Capital Assets, net (from Part 6-2)	\$ -	\$ -	
1-9		\$ -	\$ -	Other Long Term Assets (specify)	\$ -	\$ -	
1-10		\$ -	\$ -		\$ -	\$ -	
1-11		\$ -	\$ -		\$ -	\$ -	
1-12		\$ -	\$ -		\$ -	\$ -	
1-13	Total Assets (add lines 1-2 through 1-12)	\$ 259,588	\$ -	Total Assets (add lines 1-2 through 1-12)	\$ -	\$ -	\$ 259,588
1-14	Total Deferred Outflows of Resources	\$ -	\$ -	Total Deferred Outflows of Resources	\$ -	\$ -	
1-15	Total Assets and Deferred Outflows	\$ 259,588	\$ -	Total Assets and Deferred Outflows	\$ -	\$ -	
	Liabilities and Fund Balance			Liabilities and Net Position			
	Liabilities			Liabilities			
1-16	Accounts Payable	\$ -	\$ -	Accounts Payable	\$ -	\$ -	
1-17	Accrued Payroll and Related Liabilities	\$ -	\$ -	Accrued Payroll and Related Liabilities	\$ -	\$ -	
1-18	Accrued Interest Payable	\$ -	\$ -	Accrued Interest Payable	\$ -	\$ -	
1-19	Due to Other Entities or Funds	\$ 1,501	\$ -	Due to Other Entities or Funds	\$ -	\$ -	
1-20	Other Liabilities (specify)	\$ -	\$ -	Other Current Liabilities	\$ -	\$ -	Total Current Liabs.
1-21	Deferred Property Tax	\$ 258,087	\$ -	Total Current Liabilities	\$ -	\$ -	\$ -
1-22		\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-1)	\$ -	\$ -	
1-23		\$ -	\$ -	Other Liabilities (specify)	\$ -	\$ -	
1-24		\$ -	\$ -		\$ -	\$ -	
1-25		\$ -	\$ -		\$ -	\$ -	
1-26		\$ -	\$ -		\$ -	\$ -	
1-27		\$ -	\$ -		\$ -	\$ -	
1-28		\$ -	\$ -		\$ -	\$ -	
1-29		\$ -	\$ -		\$ -	\$ -	
1-30	Total Liabilities (add lines 1-16 through 1-29)	\$ 259,588	\$ -	Total Liabilities (add lines 1-16 through 1-29)	\$ -	\$ -	\$ 259,588
1-31	Total Deferred Inflows of Resources	\$ -	\$ -	Total Deferred Inflows of Resources	\$ -	\$ -	
	Fund Balance			Net Position			
	Nonspendable :						
1-32	Prepaid	\$ -	\$ -	Net Investment in Capital Assets	\$ -	\$ -	
1-33	Inventory	\$ -	\$ -				
1-34	Restricted:			Emergency Reserves	\$ -	\$ -	
	Reserve	\$ -	\$ -				
1-35	Committed:			Other Designations/Reserves	\$ -	\$ -	
	(specify)	\$ -	\$ -				
1-36	Assigned:			Restricted	\$ -	\$ -	
	(specify)	\$ -	\$ -				
1-37	Unassigned:	\$ -	\$ -	Undesignated/Unreserved/Unrestricted	\$ -	\$ -	
1-38	Total Fund Balance (add lines 1-32 through 1-37) This total should be the same as line 3-33.	\$ -	\$ -	Total Equity (add lines 1-32 through 1-37) This total should be the same as line 3-33.	\$ -	\$ -	
1-39	Total Liabilities, Deferred Inflows, and Fund Balance (add lines 1-30, 1-31 and 1-38) This total should be the same as line 1-15	\$ 259,588	\$ -	Total Liabilities, Deferred Inflows, and Equity (add lines 1-30, 1-31 and 1-38) This total should be the same as line 1-15	\$ -	\$ -	\$ -

*Indicate Name of Fund

Note: Attach additional sheets as necessary.

PART 2 - Financial Statements - Operating Statement - Revenues

		Governmental Funds		Proprietary/Fiduciary Funds		Total of All Funds
		General Fund*	Fund*	Fund*	Fund*	
2-1	Revenues and Other Financing Sources					
2-2	Taxes					
2-3	Property	\$ 255,110	-	\$ -	\$ -	
2-4	Specific Ownership	\$ 18,902	-	\$ -	\$ -	
2-5	Sales and Use Tax	\$ -	-	\$ -	\$ -	
2-6	Other (specify)	\$ -	-	\$ -	\$ -	
2-7		\$ -	-	\$ -	\$ -	
2-8		\$ -	-	\$ -	\$ -	
2-9		\$ -	-	\$ -	\$ -	
2-10	Licenses and Permits	\$ -	-	\$ -	\$ -	
2-11	Intergovernmental					
2-12	Highway Users Tax Funds (HUTF)	\$ -	-	\$ -	\$ -	
2-13	Conservation Trust Funds (Lottery)	\$ -	-	\$ -	\$ -	
2-14	Community Development Block Grant	\$ -	-	\$ -	\$ -	
2-15	Fire & Police Pension	\$ -	-	\$ -	\$ -	
2-16	Grants	\$ -	-	\$ -	\$ -	
2-17	Donations	\$ -	-	\$ -	\$ -	
2-18	Charges for Sales and Services	\$ -	-	\$ -	\$ -	
2-19	Rental Income	\$ -	-	\$ -	\$ -	
2-20	Fines and Forfeits	\$ -	-	\$ -	\$ -	
2-21	Interest/Investment Income	\$ 84	-	\$ -	\$ -	
2-22	Tap Fees	\$ -	-	\$ -	\$ -	
2-23	Developer Advances	\$ -	-	\$ -	\$ -	
2-24	Other (specify)	\$ -	-	\$ -	\$ -	
2-25		\$ -	-	\$ -	\$ -	
2-26	Total Revenues (Add lines 2-3 through 2-25)	\$ 274,096	-	\$ -	\$ -	
2-27	Other Financing Sources					
2-28	Debt Proceeds	\$ -	-	\$ -	\$ -	
2-29	Proceeds from Sale of Capital Assets	\$ -	-	\$ -	\$ -	
2-30	Other (specify)	\$ -	-	\$ -	\$ -	
2-31	Total Other Financing Sources (Add lines 2-28 through 2-30)	\$ -	-	\$ -	\$ -	
2-32	Total Revenues and Other Financing Sources (Add lines 2-26 and 2-31)	\$ 274,096	\$ -	\$ -	\$ -	274,096

Note: If Total Revenues and Other Financing Sources - Total of All Funds (Line 2-32) are greater than \$500,000 - STOP, you may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or

PART 3 - Financial Statements - Operating Statement - Expenditures

		Governmental Funds		Proprietary/Fiduciary Funds		Total of All Funds
		General Fund*	Fund*	Fund*	Fund*	
3-1	Expenditures					
3-2	General Government	\$ 274,096	-	\$ -	\$ -	
3-3	Judicial	\$ -	-	\$ -	\$ -	
3-4	Public Safety					
3-5	Law Enforcement	\$ -	-	\$ -	\$ -	
3-6	Fire	\$ -	-	\$ -	\$ -	
3-7	Other (specify)	\$ -	-	\$ -	\$ -	
3-8	Public Works					
3-9	Highways & Streets	\$ -	-	\$ -	\$ -	
3-10	Solid Waste	\$ -	-	\$ -	\$ -	
3-11	Other (specify)	\$ -	-	\$ -	\$ -	
3-12	Contributions to Fire & Police Pension Assoc.	\$ -	-	\$ -	\$ -	
3-13	Health	\$ -	-	\$ -	\$ -	
3-14	Culture and Recreation	\$ -	-	\$ -	\$ -	
3-15	Capital Outlay	\$ -	-	\$ -	\$ -	
3-16	Debt Service					
3-17	Principal (matches part 4)	\$ -	-	\$ -	\$ -	
3-18	Interest	\$ -	-	\$ -	\$ -	
3-19	Bond Issuance Costs	\$ -	-	\$ -	\$ -	
3-20	Developer Repayments (matches part 4)	\$ -	-	\$ -	\$ -	
3-21	Other (specify)	\$ -	-	\$ -	\$ -	
3-22		\$ -	-	\$ -	\$ -	
3-23	Total Expenditures (Add lines 3-2 through 3-22)	\$ 274,096	-	\$ -	\$ -	\$ 274,096
3-24	Net Interfund Transfers In (Out)	\$ -	-	\$ -	\$ -	
3-25	Other (specify):	\$ -	-	\$ -	\$ -	
3-26		\$ -	-	\$ -	\$ -	
3-27		\$ -	-	\$ -	\$ -	
3-28		\$ -	-	\$ -	\$ -	
3-29		\$ -	-	\$ -	\$ -	
3-30	Total Transfers and Other Expenditures (Lines 3-24 plus lines 3-25 through 3-29)	\$ -	-	\$ -	\$ -	
3-31	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures (Line 2-32, less line 3-23, plus lines 3-24 through 3-30)	\$ -	-	\$ -	\$ -	
3-32	Fund Equity, January 1 from December 31 prior year report	\$ -	-	\$ -	\$ -	
3-33	Fund Equity, December 31 (Line 3-31 plus line 3-32) This total should be the same as line 1-39.	\$ -	-	\$ -	\$ -	

Note: If Total Expenditures - Total of All Funds (Line 3-23) are greater than \$500,000 - STOP, you may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact us at (303) 866-3338 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.					Yes	No	Please use this space to provide any explanations or comments:	
4-1	Does the entity have outstanding debt?						X	
	Is the debt repayment schedule attached? If no, please explain:							
4-2	Is the entity current in its debt service payments? If no, please explain:							
4-3	Please complete the following debt schedule, if applicable: (please only include principal amounts)							
	Outstanding at end of prior year	Issued during fiscal year	Retired during fiscal year	Outstanding at fiscal year-end				
	\$ -	\$ -	\$ -	\$ -				
	General obligation bonds							
	Revenue bonds							
	Notes/Loans							
	Leases							
	Developer Advances							
	Other (specify):							
	Total:	\$ -	\$ -	\$ -				
	Please answer the following questions by marking the appropriate boxes.							
4-4	Does the entity have any authorized, but unissued, debt?					Yes	No	
If yes:	How much?	\$ 11,800,000.00			X			
	Date the debt was authorized:	2/15/2002						
4-5	Does the entity intend to issue debt within the next calendar year?						X	
If yes:	How much?	\$ -						
	Please answer the following questions by marking the appropriate boxes.							
4-6	Does the entity have debt that has been refinanced that it is still responsible for?					Yes	No	
If yes:	What is the amount outstanding?	\$ -				X		
	Please answer the following questions by marking the appropriate boxes.							
4-7	Does the entity have any lease agreements?					Yes	No	
If yes:	What is being leased?					X		
	What is the original date of the lease?							
	Number of years of lease?							
	Is the lease subject to annual appropriation?							
	What are the annual lease payments?	\$ -						

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.			Amount	Total	Please use this space to provide any explanations or comments:	
5-1	Checking accounts		\$ -			
5-2	Savings accounts		\$ -			
5-3	Certificates of deposit		\$ -			
	Total Cash Deposits		\$ -	\$ -		
	Investments (if investment is a mutual fund, please list underlying investments):					
5-4			\$ -			
5-5			\$ -			
5-6			\$ -			
5-7			\$ -			
	Total Investments		\$ -	\$ -		
	Total Cash and Investments		\$ -	\$ -		
Please answer the following question by marking in the appropriate box						
5-8	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, please explain:				Yes	No
						N/A

PART 6 - CAPITAL ASSETS

Please answer the following questions by marking in the appropriate boxes.					Yes	No	Please use this space to provide any explanations or comments:
6-1	Does the entity have capital assets?				☒		
If yes:	Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S., ? If no, please explain:						
6-2	Complete the following table for GOVERNMENTAL FUNDS:						
		Balance - beginning of the year	Additions	Deletions	Year-End Balance		
	Land	\$ -	\$ -	\$ -	\$ -		
	Buildings	\$ -	\$ -	\$ -	\$ -		
	Machinery and equipment	\$ -	\$ -	\$ -	\$ -		
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -		
	Infrastructure	\$ -	\$ -	\$ -	\$ -		
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -		
	Other (explain):	\$ -	\$ -	\$ -	\$ -		
	Accumulated Depreciation	\$ -	\$ -	\$ -	\$ -		
	Total	\$ -	\$ -	\$ -	\$ -		
6-3	Complete the following table for PROPRIETARY FUNDS:						
		Balance - beginning of the year	Additions	Deletions	Year-End Balance		
	Land	\$ -	\$ -	\$ -	\$ -		
	Buildings	\$ -	\$ -	\$ -	\$ -		
	Machinery and equipment	\$ -	\$ -	\$ -	\$ -		
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -		
	Infrastructure	\$ -	\$ -	\$ -	\$ -		
	Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -		
	Other (explain):	\$ -	\$ -	\$ -	\$ -		
	Accumulated Depreciation	\$ -	\$ -	\$ -	\$ -		
	Total	\$ -	\$ -	\$ -	\$ -		

PART 7 - PENSION INFORMATION

Please answer the following questions by marking in the appropriate boxes.					Yes	No	Please use this space to provide any explanations or comments:
7-1	Does the entity have an "old hire" firemen's pension plan?				☒		
If yes:	Does the entity have a volunteer firemen's pension plan?						
7-2	Who administers the plan?						
	Indicate the contributions from:						
	Tax (property, SO, sales, etc.):		\$ -				
	State contribution amount:		\$ -				
	Other (gifts, donations, etc.):		\$ -				
	Total:		\$ -				
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?						
			\$ -				

PART 8 - BUDGET INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No	Please use this space to provide any explanations or comments:
8-1	Did the entity file a 2013 budget with the Department of Local Affairs? If no, please explain:	X		
8-2	Did the entity pass an appropriations resolution? In no, please explain:	X		
If yes:				
	Please indicate the amount appropriated for each fund for 2013:			
	Fund Name	Budgeted 2013 Expenditures		
	General Fund	\$	280,417	
		\$	-	
		\$	-	

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box		Yes	No	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?	X		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.	[Hatched area]		

PART 10 - GENERAL INFORMATION

Please answer the following questions by marking in the appropriate boxes.		Yes	No	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?		X	
If yes:	Date of formation:	[Hatched area]		
10-2	Has the entity changed its name in the past or current year?		X	
If Yes:	Please list the NEW name & PRIOR name:	[Hatched area]		
10-3	Is the entity a metropolitan district?	X		
10-4	Please indicate what services the entity provides:	[Hatched area]		
	& safety, water facilities, sanitary sewer, storm drainage, parks and recreation, transportation, television relay, m	[Hatched area]		
10-5	Does the entity have an agreement with another government to provide services?	X		
If yes:	List the name of the other governmental entity and the services provided:	[Hatched area]		
	All service provided by VDW Metropolitan District No. 1.	[Hatched area]		
10-6	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]		X	
If yes:	Date Filed:	[Hatched area]		

Please use this space to provide any additional explanations or comments not previously included:

PART 11 - GOVERNING BODY APPROVAL

Below is the certification and approval of the governing board. By signing the board member is certifying they are a duly elected or appointed officer of the local government. Governing board members may be verified. Also by signing, the board member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$500,000 or less must have an application prepared by a person skilled in governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of all current governing board members below.		A MAJORITY of the governing board members must complete and sign in the column below.	
Board Member 1	Print Board Members Name Kim Perry	I, <u>Kim Perry</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed:  My term Expires: <u>05/2016</u> Date: <u>2-28-14</u>	
Board Member 2	Print Board Members Name Jay Hardy	I, <u>Jay Hardy</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed:  My term Expires: <u>05/2016</u> Date: <u>2-28-14</u>	
Board Member 3	Print Board Members Name Josh Kane	I, <u>Josh Kane</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: _____ Date: _____	
Board Member 4	Print Board Members Name Tom Hall	I, <u>Tom Hall</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed:  My term Expires: <u>05/2016</u> Date: _____	
Board Member 5	Print Board Members Name Julie Den Herder	I, <u>Julie Den Herder</u> , attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: <u>05/2014</u> Date: _____	
Board Member 6	Print Board Members Name	I, _____, attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: _____ Date: _____	
Board Member 7	Print Board Members Name	I, _____, attest I am a duly elected or appointed board member and I have reviewed and approve the application for exemption from audit. Signed: _____ My term Expires: _____ Date: _____	